# Pandemic Stabilisation and Recovery Fund (PSRF) Gníomhaireacht Bainistíochta an Chisteáin Náisiúnta National Treasury Management Agency Ciste Infinistiochta Straitóisi d'Éirinn Indiana formanda format

# INITIAL INFORMATION GUIDANCE TO COMMENCE ENGAGEMENT

## **General Information**

- 1. Company Information:
  - a. Legal name of Company
  - b. Trading name
  - c. CRO registration number
  - d. Contact details- name, email and phone number
  - e. The capacity in which the applicant is contacting ISIF
  - f. Provide names of founders and, if applicable, all current shareholders and beneficial owners of shares in the company
  - g. Provide names of executive team
  - h. Corporate structure
- **2.** A short narrative describing your organisation. This should cover key areas such as key products and markets, your "unique selling point", a broad overview of your customer base, your key competitors and other relevant information.
- **3.** An overview of the geographical footprint of your business and your customers.
- **4.** Number of employees in your business, differentiating between full-time and part-time employees, and employees based in Ireland and overseas.
- **5.** Any corporate overview document which may help us understand your business in more detail.

### **Financial Information**

- **6.** Please provide a narrative overview of the capitalisation and ownership structure of your organisation. While we don't require detailed information at this point, this should outline any existing debt, information on key shareholders or other relevant information.
- **7.** Please provide a table outlining your revenue, EBITDA and profit after tax for each of the last 3 years?
- **8.** Overview of the customer base, sector exposure and customer concentration.
- 9. Please attach the last set of financial accounts filed with the CRO.
- **10.** Please provide projected turnover for the next 12-month period.

## Impact of COVID-19

- **11.** Describe how your business has been affected by Covid-19, and the likely areas where you would deploy any new investment.
- **12.** Optional: Please attach any other information you have available which may be useful at this stage (e.g. a business plan document)
- 13. Please provide your assessment of capital required from the PSRF